



Phone: 412-348-2260

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Oxford Solutions, Inc.  
 9576 Perry Highway  
 Suite 300  
 Pittsburgh, PA 15237

Week Ending

Sat Date

*I hereby certify that the hours shown are correct  
 and are authorized by a client representative.*

Employee Name

Employee Signature

Day	Regular Hours	Overtime Hours	Total Hours
Sun			
Mon			
Tues			
Wed			
Thur			
Fri			
Sat			
<b>Total</b>			

Client Name

Authorized Signature

Title

Client: By your signature Client certifies that hours shown are correct  
 and work was done satisfactorily.